

**KALKASKA COUNTY LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
6 DECEMBER 2021, 1:00PM
APPROVED MINUTES**

- 1) CALL TO ORDER: **Needham at 1:00pm**
- 2) ATTENDANCE/INTRODUCTIONS:
 - a) BoT present: **D. Needham (attending remotely from Cold Springs Township, Kalkaska County), R. Lucyk, M. Moran, C. Cook, K. Peress (attending remotely from Blue Lake Township, Kalkaska County)**
 - b) BoC present: **None**
 - c) Friends of the Library liaison: **None**
 - d) Staff present: **J. Roberts**
 - e) Public present: **None**

3) APPROVAL OF AGENDA:

**MOTION by COOK that the agenda be approved as presented
SECOND by PERESS
MOTION CARRIED (all ayes)**

4) PUBLIC COMMENT: **None**

5) NEW BUSINESS:

- a) Budget Amendment, 7 December 2021

**MOTION by MORAN to approve budget amendment dated 7 December 2021,
increasing expense accounts 271-790-920.100 (Utilities – Electric) and 271-790-
920.300 (Utilities – Water/Sewer) each by \$150.00, and decreasing expense
account 271-790-920.200 (Utilities – Gas) by \$300.00
SECOND by COOK
MOTION CARRIED by roll call (all ayes)**

b) Early closure, 23 December 2021

MOTION by LUCYK to close the library at 5:00pm on 23 December 2021
SECOND by COOK
MOTION CARRIED (all ayes)

6) PUBLIC COMMENT: **None**

7) Next meeting scheduled for: **Tuesday, 21 December 2021 at 3:00pm**

8) ADJOURNMENT AT: **1:10pm**

Respectfully Submitted,

John Roberts
Recording Secretary